

FIRE ALARM SYSTEM MONTHLY TEST RECORD

Every month the following tests shall be conducted and if a fault is established appropriate corrective action shall be taken. (Initial each area.)

Month	(A) Manual Pull Stations	(B) Bells	(C) Annunciator	(D) Trouble Signal	(E) Battery Condition	Date (mm/dd/yy)	Signature
January							
February							
March							
April							
May							
June							
July							
August							
September							
October							
November							
December							

- (A) One (1) alarm initiating pull station device shall be operated on a rotational basis and shall initiate an alarm condition.
- (B) Intended function of all alarm audible signal appliances (bells) shall be ensured.
- (C) The annunciator panel shall be checked to ensure that the tested devices annunciate correctly.
- (D) Intended function of audible and visual trouble signals shall be ensured.
- (E) Fire alarm batteries shall be visually inspected.



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